

## SOE-EA

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**Subject:** FW: Call for assistance - Thursday 16 February

**From:** Bel-Associate Dean (Academic) <[ada@bel.uq.edu.au](mailto:ada@bel.uq.edu.au)>

**Sent:** Monday, 16 January 2023 2:26 AM

**To:** LAW Admin Staff <[admin@law.uq.edu.au](mailto:admin@law.uq.edu.au)>; LAW Academic Staff <[academics@law.uq.edu.au](mailto:academics@law.uq.edu.au)>; SOE-AllStaff <[SOE-AllStaff@exchange.uq.edu.au](mailto:SOE-AllStaff@exchange.uq.edu.au)>; UQBS Mailing List - all.staff <[all.staff@lists.business.uq.edu.au](mailto:all.staff@lists.business.uq.edu.au)>; BEL - Faculty Staff (ALL) <[facbela@bel.uq.edu.au](mailto:facbela@bel.uq.edu.au)>

**Cc:** BEL Faculty Executive Manager <[bel.fem@uq.edu.au](mailto:bel.fem@uq.edu.au)>

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Dear colleagues,

We hope that 2023 is off to a good start for you all.

As we look forward to the arrival of our new student cohort, we would like to ask for your help on **Thursday 16 February** to welcome and orientate our new BEL student group.

We are expecting to welcome up to 2,200 new students, and we want to give them a big, warm welcome to the UQ and BEL community. Creating a strong sense of belonging and well-being for our students is one of our key priorities. To do this, we really need your help. As most of our student-facing staff are already involved in orientation, we are extending this call for volunteers. Participating in this opportunity will help our new students, and for both academic and professional staff this activity can count towards your Citizenship and Leadership/Service criteria as part of your APD (annual performance & development).

We are looking for between 20-40 volunteers to assist on the day for a couple of hours. The activities we require assistance with are:

- 1) **Registration desk** e.g. greeting new students, scanning tickets, handing out wristbands
- 2) **BELfest: First year festival** e.g. greeting and directing students, helping run crafting activities, handing out pizza

If you are able to get involved, [please complete this short form](#) to sign up and indicate your time and activity preferences. We really appreciate your help.

If you have any questions, please contact Jessica Leonard who is coordinating this activity on [j.leonard@uq.edu.au](mailto:j.leonard@uq.edu.au) or 0412 079 837.

Regards,

Polly and Zoe

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